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SUPPLY DIVISION WEEKLY REPORT

PERIOD ENDING 4 JANUARY 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

Negative.

II. Items/Events of Major Interest that have Occurred During the Preceding Week:

A. Support to Latin America (LA): A representative from Operations Support Branch departed 4 January for a 90-day TDY in support of a LA project. [redacted]

B. Field Administration Course and Headquarters Property Accounting Course: The Logistics portion of the Field Administration will be held 24 - 31 January. [redacted]

The Headquarters Property Accounting Course will be held

23 - 25 February in [redacted] The Accountable

Officer from [redacted] will attend this course. [redacted]

C. WANG Demonstration: Approximately 25 Supply Division personnel attended a two-hour demonstration on the WANG "Alliance" system at their Rosslyn office on 23 December 1982. WANG personnel also gave short briefings on both hardware servicing and user training programs.

D. Customer Services: For the month of December, statistics on various types of customer services are as follows:

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SUBJECT: Supply Division Weekly Report, Period Ending
4 January 1983

Request for status via phone	481
Vendor calls	220
Incoming cables and tele- pouches processed	59
Requisitions Prepared	73
Cables prepared	2
SPB cable conversions	28
SPB letter conversions	10
Follow-up memo replies	3
Requirements review	119
Special projects follow-up (line items)	1829
Other (Transmittal Manifests and Form 88)	9

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III. Significant Events Anticipated During the Coming Week:

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Negative.